

Offer Letter

Date:-27-06-2025

To,

HARDIK R. PANCHASARA

**501, Bhumi tower, nani vavdi road,
Nani vavdi, morbi- 363641.**

This is with reference to your application and subsequent interviews you had with us, we are pleased to offer you as **(Accountant) at Smartszone digital solutions pvt. ltd.** On the following terms and conditions:

1. Date of Joining :

Your tentative date of joining would be on before. **11/07/2025** and the same date will be recorded for all the purpose pertaining to your appointment.

2. Salary:

Your Annual Compensation **inclusive of all benefits & perquisites (CTC) will be Rs. 450000/- (Per year) CTC**

Detail salary break-up will be provided in appointment letter. **TA/DA** will be as per company's policy.

3. Probation:

Your Probation period will be of **6 months** from the date of joining. No paid leaves would be provided in probation, after confirmation you will be eligible, as per the norms of HR Manual.

4. Place of Work:

You will be assigned project and work at **Smartszone digital solutions pvt. Ltd.- MORBI.**

5. Physical Fitness:

Your appointment is subject to being found physically fit. However, you will have to undergo Medical Examination by the physician and obtain physical fitness certification within seven days of your joining of services.

6. Termination of Services:

You will be entitled to terminate your services by giving one-month prior notice in writing or pro rata monthly salary in lieu thereof to the company.

7. General:

- a. You are to devote whole time, attention and ability to the interest of the company.
- b. You are to treat as strictly confidential the affairs of the company and its customers of which you may be cognizant and particular the drawings, quotation, specifications and other business related information.

Breach of any of the conditions above or code of conduct of the company will render you liable to termination of your services without any notice.

If the above offer is acceptable to you, please sign and return to us the duplicate copy of these letter in token of your acceptance.

For, Smartszone digital solutions pvt. Ltd.

By

Smartszone Digital Solutions Pvt. Ltd.

Director

Director,

Accepted

HARDIK R. PANCHASARA